

# Lakeside Park Association

## Meeting Minutes

April 17, 2020

5:30pm

LPA office, 4077 Pine Blvd, South Lake Tahoe, CA 96150

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**All participants attended remotely:** Andy Engelhardt, Brett Taylor, Judi Goddard, Haley Crummett, Rick Lehr, Nakia Foskett, John Paoluccio, Harald Oyen, Craig Elliott, Danny Olsen

**Approval of Agenda:** Brett moved, Rick 2<sup>nd</sup> – unanimous

**Approval of March 2020 Meeting Minutes:** Rick moved, Brett 2<sup>nd</sup> – unanimous

**Open Session:**

**Marina Report:**

Bob Hassett did not attend meeting, no issues to report.

**Water Company Report:**

Nakia presented the water company report. All required compliance paperwork and reports were completed on time. The water facility experienced no quality issues. 93% of the skid pump upgrade was complete and should be completed within two weeks. LPA is waiting for the vendor to fabricate and install the last pipe to finalize project. New turbidimeters in the water plant have been installed and are operational. Nakia is waiting for South Tahoe Public Utility District to review, sign and return the service agreement for LPA to provide water service to the “triangle” area. Due to Covid-19 social distancing policies, the water plant has staggered working schedule to minimize close contact between employees. Water usage is down 72% vs. average comparison from previous years. The main panel replacement project is currently on hold, Nakia oversaw testing of the current unit and is confident the current panel upgrade can be addressed at a later time.

**Management Report:**

Judi reviewed all the current accounts receivables and all accounts are current. One commercial property conveyed concerns about the ability to pay their water invoices in the future unless they receive monies from a loan that was applied for. Judi has been working with insurance brokers to consolidate LPA policies under one broker to minimize confusion, potential double indemnity and save on costs. The LPA office employees are practicing social distancing by conducting work at home and working a staggered office time schedule. Concerns about LPA beach being an attractive nuisance during the current state recommended social distancing guidelines, Judi proposed closing the beach access to the public at this time. Andy led the conversation of limiting access to the public, the advantages and disadvantages and sought feedback from all board members. After discussion, the decision to close the beach to the public was approved unanimously by the board, although LPA members will have the ability to access the beach area using their gate code. Haley to post signage at the gate advising the

closure. Craig suggested that the closure information be included with the next newsletter to be sent with the billing at the beginning of May. Andy encouraged continued maintenance at the beach area during the closure. Haley has received approximately 40% of the updated commercial property member agreements that were sent out. She is continuing ongoing efforts to get 100% of the agreements completed.

**Beach Report:**

Haley advised that the 2020 beach passes have been designed and are ready to be sent to the printer but are currently on hold until LPA receives more clarity of the states recommendations regarding the Covid-19 policies. The July 4<sup>th</sup> permit application has been submitted to the city. The need for the permit, is again, contingent upon the need vs. Covid-19 policies. Haley and Judi to meet with the wedding vendor the week of the 19<sup>th</sup> to get an update of his business plan being affected by current events. Haley advised the awaited parts for the new shuttle have been shipped from overseas but there is no anticipated delivery date at this time. Haley brainstormed different scenarios for opening the beach depending on future events and advised she would reasonably need two weeks to hire and train a team to work at the beach upon its reopening.

**Treasurer Report:**

Craig reviewed current financials including accounts receivables, payables and profit/loss statements. He led a discussion of budget overruns on a couple of categories. Nakia and Judi provided input. Craig reviewed the findings of the financial audit conducted in March by an outside firm. Craig encouraged all board members review the report for discussion and acceptance at the scheduled meeting in May. Craig then led a conversation of the financial impact due to the Covid-19 pandemic restrictions and the future of LPA financials. The board reviewed and debated updating the current water shutoff policy to conform with new state policy. The Policies and Procedures for Membership Fee and Assessment Delinquency and Water Service Termination was agreed upon unanimously by the board and will be enforced immediately.

**Other Board Member Report:**

Andy announced that on April 1, 2020, Brett Taylor and Craig Elliott were assigned to the election committee. Andy reviewed election rules with comments from the board members. Due to Covid-19 concerns the Annual LPA Member meeting was moved from June 27,2020 to August 22, 2020. LPA Members will be advised of the meeting date in the May newsletter.

**Meeting Adjourn:** Rick moved, Harald 2<sup>nd</sup> – unanimous

**Meeting Adjourned:** 7:04pm

**Future Scheduled Meeting Dates:** May 21, June 19, July 17, August 22