

# Lakeside Park Association

## Meeting Minutes

**May 17, 2019 – 5:30pm**

**LPA office**

**4077 Pine Blvd., South Lake Tahoe**

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Meeting called to order 5:30pm

In Person: Rick Lehr, Danny Olsen, Haley Crummett, Judi Goddard, Brett Taylor, Nakia Foskett, Bob Hassett

On Phone: Andy Engelhardt, John Paoluccio, Craig Elliott, Harald Oyen

Approval of agenda: Rick moved, Danny 2<sup>nd</sup> – unanimous

Approval of April 2019 meeting minutes: Rick moved, Danny 2<sup>nd</sup> – unanimous

### **MARINA REPORT:**

Bob reported an increase in slip rental income and will be providing payment to LPA the following week. Bob has interviewed several contractors and has hired a team to complete needed marina walkway repairs by May 24, 2019 in time for Memorial Day holiday. Official marina opening was postponed due to adverse weather but will be opened by the upcoming holiday weekend. All slip rental patrons have had slips assigned and Bob recommended anyone calling the LPA office inquiring about slips should be referred to the marina office. Bob to coordinate with Haley about marina signage placement at the beach entrance. Rick asked about the water taxi service and Bob assured all that the service shall be running by mid-June.

### **WATER COMPANY REPORT:**

Nakia reported monthly monitoring records have been completed and submitted with no violations having occurred. Annual valve maintenance was postponed due to weather, will be rescheduled as soon as appropriate. The water tank, one year, inspection was completed. Corrosion was discovered on the internal tank ladder. Per the report the ladder was not coated during the 2018 tank upgrade. Nakia was to discuss with Bob Loding why the ladder was not coated and will advise on the best solution to fix the shortcoming at the June meeting. Nakia is continuing development of enhanced standard operating procedures. Security cameras have been installed in the water treatment facility to expand on current plant security. Nakia and Judi attended seminar of financial management for small water systems and attendance can be applied to Nakia's continuing education credits.

### **OPEN SESSION:**

James Erickson and Nick Garland from the Beach House restaurant stopped by the meeting to introduce Nick as the new Asst General Manager for the restaurant and James advised the new General Manager will be Amber. The plan is to have the facility up and running by Memorial Day weekend having passes

all inspections by the Building and Health Departments. They will be offering a July 4<sup>th</sup> dinner special by reservations for guests to eat and watch fireworks.

Harald led a discussion seeking better policies to the bidding process when LPA seeks work by outside contractors. Craig stated that after finding of the recent financial audit, new policies are being put into place and will be strictly enforced. A review of previous projects and lessons learned were reviewed. The existing LPA employee handbook is currently being planned for extensive review and updating by a professional outside organization. This project will be taking place in September and will be overseen by Judi (and Brett if reelected).

The Election Committee announced they have only received one completed candidate statement for the upcoming election and will be reviewing all potential candidate's qualifications on the filing deadline of May 24<sup>th</sup>. Once vetted the committee will recommend who is eligible to be placed on the ballot mailing June 3 to all Full Members.

Judi provided a draft of the new LPA security camera policy. After discussion, Brett motioned for adoption, Craig 2<sup>nd</sup> and the policy was adopted by unanimous consent.

#### **MANAGEMENT REPORT:**

Judi advised the May/June billings were sent out accompanied by the current newsletter. Account receivables status was asked to be discussed in closed session. Judi, working with current insurance providers was adjusting policies to eliminate overlapping/duplicate coverage. She is planning a full insurance coverage review and overhaul prior to the 2020 policy due dates. New payroll provider ADP will be utilized to provide sexual harassment training as required by law. Judi reviewed seminar information gathered by Nakia and herself.

#### **BEACH REPORT:**

Haley is working on completion of permit to close section of roads in LPA area during the day of July 4<sup>th</sup>. She is gathering information from LPA homeowners and commercial properties in support of the closures to submit to the Dept of Public Works. Per the City of South Lake Tahoe, NO outside vendors will be allowed at the beach area and will be asked to leave. Properties within the closed area will have badges available for them to enter/exit as needed. LPA beach passes are available and are being distributed to eligible members. As requested, the shed at the beach, used by the lessee has been moved to a more appropriate area by the restaurant.

#### **TREASURER REPORT:**

Craig reviewed the current balance sheet and profit/loss statement. He reported no areas of concern and all categories are within expected budget targets.

**MEETING AJOURNED:** Rick moved, Danny 2<sup>nd</sup> – unanimous

**7:59pm**

Next meeting June 14, 2019